

Jan White

To: Jan White
Subject: STPCS Lower School Update November 21, 2011

Dear Lower School Families,

November was a whirlwind month full of so many special events including the Returning Thanks Breakfast, Grandparents Day, Book Fair, and the fabulous musical production, *Annie*. Many thanks go to all members of our community who volunteered their time and talents to celebrate the gifts of our students and make these events so successful. The days ahead are full of opportunities to count our blessings and to share the wealth of God's love with others. Please read the information below for events planned for your entertainment and learning. As always, please contact me with any questions. With God's grace ~Jan White

As we express our gratitude, we must never forget that the highest appreciation is not to utter words, but to live by them. ~John Fitzgerald Kennedy

Dates to Remember

- **Grandparents Day** - The Seventh Annual Saint Patrick Catholic School Grandparents' Day Program will be performed by our kindergarten through sixth grade students on Tuesday, **November 22** at 9:30 a.m. in the school gym. We are delighted that the pre-kindergarten students will join us to perform a medley as part of the program. Grandparents and guests are invited to visit our Student Art Gallery created and hosted by students in the sixth through eighth grades. PLEASE NOTE: parents are also invited to a dress rehearsal of the program on Monday, **November 21** at 9:00 a.m. in the school gym. This "sneak peek" performance offers you the opportunity to enjoy the talent of our students without the crowds.
- **Book Fair & Beyond** is on site through **November 22** at noon. STPCS families can also shop on-line until December 7. All online sales count for our fair when you go through the STPCS website link. There is no shipping fee, and all materials are sent directly to the school. The school receives anywhere from 25 to 40 percent of the purchase price!
- **Picture Retakes** - On **November 29**, pictures will be taken for students who were absent or dissatisfied with their initial picture. To arrange a retake, students should bring their original photos to the photographer. First time original photos are pre-pay and forms can be found in the front office. For more information contact Robyn Dudas at rdudas@stpcs.org or 213-0821.
- **Pep Rally** - Students will be introduced to our new mascot at the pep rally on Friday, **December 2**. Students are asked to consider helping the SPCA with a small monetary donation so others will adopt a real dog like we are adopting our new wolfhound mascot.
- **Let the Basketball Games Begin** - Opening basketball games will be the weekend of December 3-4.
- **Soccer Fall Fling Tournament Champs** - Our U7 coed team (Cutter) won the tournament for their age group and the U9 girls team (Zak) were awarded second place. Congratulations to all our players!
- **Parent Chat with Dr. Kersey** - Author and creator of the 101 Positive Principles of Discipline will visit with parents on **December 6**, 7-8 p.m. Join parents of children birth through age 10 to discuss how to use Dr. Kersey's principles and strategize about handling specific behaviors. Come discover how to stay connected, encourage autonomy, and foster respect even in difficult situations.
- **Strings, Guitar, and Band Christmas Concert** - Please join the ensemble as they perform classic hits of the season on **December 14**, 7-8:30 p.m.
- **Christmas Program** - Mark your calendar for December 20 to attend the Saint Patrick Catholic School Christmas Program and to embrace the holiday season. For your convenience and to accommodate our families and patrons, program times are scheduled for 8:30 a.m. and 1:00 p.m. . Programs will highlight every grade level.

Other Information

- **Now Accepting Applications** - Admission applications for the 2012-2013 school year can be found [here](#). Applications are due by January 15. For questions, contact Jamye Brown, Director of Admissions, 213-0847 or jbrown@stpcs.org.
- **Financial Aid** - School and Student Services (SSS) is now accepting applications for financial aid for the 2012-2013 academic year. Visit www.sss.nais.org to fill out your Parent Financial Statement (PFS) and upload your required tax documents. Applications are due by March 23, 2012. The school code for Saint Patrick is 4079. Please see the *Financial Aid attachment* to view a "How-to-Guide" for completing the financial aid process. If you have any questions, please contact Jamye Brown, Director of Admission at 213-0847 or jbrown@stpcs.org.
- **Yearbooks** - Yearbooks for the 2011-2012 school year are now on sale by following the "Yearbook Orders" link on the lower left hand side of our STPCS homepage or by visiting www.jostensyearbooks.com. Books are priced at \$40 for our special early-bird offer, with the price increasing to \$45 after January 26, 2012. Please note that personalized yearbooks, featuring embossed names and icons, are only available for purchase until January 26. If you have questions, contact Yearbook Faculty Sponsor and middle school writing teacher, Ashley Costanza, acostanza@stpcs.org
- **Evenings at Saint Patrick Catholic** - We are blessed with wonderful volunteers that are instrumental in putting together so many special programs. If you did not have an opportunity to help with November events but would like to get involved, Evenings at Saint Patrick launches in January and needs your support. To assist with course registration or course marketing, please contact Erika McCullough at emcullough@cox.net or Ellen Carver at ecarver@stpcs.org.
- **Rosary Prayer Circle** - Holding the needs of each other in prayer is a powerful way to be community. Parents and friends are invited to attend our weekly Rosary Prayer group each Friday during the school year from 2:45-3:15 p.m. . We meet in our chapel and pray the rosary for all the needs and intentions of our community. All are welcome to attend whenever their schedule permits. Special thanks to Christine Martinez for coordinating this faithful group. Please note, also, we have a Community Book of Prayer in our chapel listing the names of people who are sick, have died, or who have a desire for prayer.

Jan White, M.Ed., Ed.S
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Financial Aid at Saint Patrick Catholic School 2012-2013 Academic Year

We partner with School and Student Services By NAIS (SSS) in our financial aid process. To begin your financial aid application, for financial aid, you will complete the Parents' Financial Statement (PFS). Complete just one PFS, even if you have more than one child applying for aid. Completing the PFS online will save you time and money, and will help us make our financial aid decision more quickly.



How to Complete the Parents' Financial Statement (PFS) Online

1. Starting November 1, 2011, go to the SSS Website at sss.nais.org/go/parents. Click on the green "Apply Now" button to enter the PFS Online.

2. Login to the PFS Online.

- *Are you applying for aid for the first time?* Click on the green "Create an Account" button. You'll be asked to enter your name and email address and to select a password.
- *Did you apply last year?* Enter in your login and password from last year in the section called "Returning Families." If you have forgotten your login information, click on "forgot your password."

3. Begin a PFS for Academic Year 2012-13.

Download the PFS Online Workbook and refer to on-screen help for guidance along the way. You can log out of the PFS Online at any time -- then return later to complete your PFS.

4. Pay for and submit your PFS.

The fee of \$37 is nonrefundable. Once you have paid for and submitted your PFS, we will receive your information at our school. About 24 hours after you submit your PFS, you can go back to the PFS Online to submit any additional documents (see next section) and to view your Family Report, which summarizes the information we will receive.

We will communicate our financial aid decision to you.

To make our decision, we use the information from the PFS as a starting point. We also consider our school policy and practices, as well as the budget we have available.



If you wish to complete the PFS using the paper form, please contact our school for a form. Mail to School and Student Services, PO Box 449, Randolph, MA 02368-0449. For overnight service, use: School and Student Services, 437 Turnpike Street, Canton, MA 02021



How to Submit Additional Required Documents Online

Approximately 24 hours after you have paid for and submitted your PFS online, you will have access to the Manage Documents section of the PFS Online, where you can upload documents.

1. Prepare your documents to be uploaded.

Make sure the documents are on your computer, each saved as a separate file. They can be saved in any of the following file formats and each must be not more than 1.5 MB in size: Microsoft Word, Excel, Adobe pdf, .jpg, .gif, or .tif. Remove any security or password protection you may have on any pdfs and black out any social security numbers.

2. Go to the PFS Online and login.

3. Select the Academic Year 2012-13 button.

4. From your PFS Online Dashboard, click on the purple "Manage Documents" tab.

5. On the Manage Documents page, under "Upload Documents," click "Browse," then locate the place the document is on your computer.

6. Click "Upload Documents."

Once you have uploaded a document, it will NOT appear immediately in the "Received Documents" section on this page. It can take up to 72 hours for it to be received and then validated. Once it does appear in the "Received Documents" section that means that we, at our school, now have access to it.



If you wish to submit documents by mail, send them with a COVER SHEET (found at sss.nais.org/go/coversheet) to School and Student Services, PO Box 449, Randolph, MA 02368-0449. For overnight service, use: School and Student Services, 437 Turnpike Street, Canton, MA 02021

If you have questions as you complete the PFS, contact SSS customer service at (800) 344-832

Here's key information you need to know about our school as you complete the PFS:

Our school's full name: Saint Patrick Catholic School

Our school's SSS code: 4079

Contact information for our financial aid office: Jamye Brown, Director of Admissions, (757) 213-0847, jbrown@stpcs.org

Due date for completing the PFS: March 23, 2012 Due date for submitting additional documents (see below): April 13, 2012

Documents we require you to submit, in addition to the PFS:

2011 1040, 1040A or 1040EZ & Supporting Documents

2011 W2 Form